

Wednesday, February 7, 2024

Minutes of the meeting of the Electoral Areas Services Committee held on February 7, 2024 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 8:30 am.

MINUTES

Present:

Chair:	E. Grieve	Puntledge/Black Creek (Area C)
Vice-Chair:	R. Hardy	Lazo North (Area B)
Director:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
Staff:	J. Warren	Chief Administrative Officer
	L. Wiwcharuk	Chief Financial Officer
	A. Mullaly	General Manager of Planning and Development
	M. Rutten	General Manager of Engineering Services
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	L. Dennis	Manager of Legislative Services
	A. Baldwin	Legislative Services Assistant

ATTENDANCE:

Director Cole-Hamilton, Chair of the Comox Valley Regional District Board, was in attendance.

RECOGNITION OF TRADITIONAL TERRITORIES

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

VARY THE AGENDA

E. Grieve/R. Hardy: THAT the agenda be varied to consider the Hornby Island Comfort Station Local Service Area, function 688, after Electoral Ares A, B, and C Parks and Greenways Service, function 621, and to consider the delegation with Hornby Island Community Facilities Service, function 670.

208

Carried

PUBLIC INPUT ON THE 2024-2028 FINANCIAL PLAN:

L. Wiwcharuk, Chief Financial Officer, provided a summary of public input received in regards to the 2024-2028 proposed financial plan and the specific CVRD services under consideration.

Members of the public may submit comments, questions, or feedback on the 2024-2028 proposed financial plan here: www.engagecomoxvalley.ca/budget.

PRESENTATIONS

2024-2028 FINANCIAL PLAN

L. Wiwcharuk, Chief Financial Officer, provided an overview of the 2024-2028 financial planning process.

ELECTORAL AREAS CORE SERVICES CONTINUED:

WEED CONTROL SERVICE, FUNCTION 296

M. Harrison, Manager of Parks, presented information regarding the proposed 2024-2028 financial plan for function 296, Weed Control Service.

D. Arbour/R. Hardy: THAT the proposed 2024-2028 financial plan for function 296, Weed Control Service, be approved.

209

Carried

SARATOGA BEACH COMMUNITY MOSQUITO MANAGEMENT SERVICE, FUNCTION 623

M. Harrison, Manager of Parks, presented information regarding function 623, Saratoga Beach Community Mosquito Management Service.

D. Arbour/R. Hardy: THAT the proposed 2024-2028 financial plan for function 623, Saratoga Beach Community Mosquito Management Service, be approved.

207

Carried

DENMAN ISLAND COMMUNITY PARKS AND GREENWAYS SERVICE, FUNCTION 619

M. Harrison, Manager of Parks, presented information regarding the proposed 2024-2028 financial plan for function 619, Denman Island Community Parks and Greenways Service.

D. Arbour/R. Hardy: THAT the proposed 2024-2028 financial plan for function 619, Denman Island Community Parks and Greenways Service, be approved.

207

Carried

D. Arbour/R. Hardy: THAT staff be directed to continue to explore full build out of the Denman Cross Island Trail and update the 2011 Denman Island Parks and Greenways Master Plan in 2028.

207

Carried

HORNBY ISLAND COMMUNITY PARKS AND GREENWAYS SERVICE, FUNCTION 620

M. Harrison, Manager of Parks, presented information regarding the proposed 2024-2028 financial plan for function 620, Hornby Island Community Parks and Greenways Service.

D. Arbour/R. Hardy: THAT the proposed 2024-2028 financial plan for function 620, Hornby Island Community Parks and Greenways Service, be approved.

207

Carried

ELECTORAL AREAS A, B, AND C PARKS AND GREENWAYS SERVICE, FUNCTION 621

M. Harrison, Manager of Parks, presented information regarding the proposed 2024-2028 financial plan for function 621, Electoral Areas A, B and C Parks and Greenways Service.

D. Arbour/R. Hardy: THAT consideration of the proposed 2024-2028 financial plan for function 621, Electoral Areas A, B and C Parks and Greenways Service, be referred to the February 26, 2024 Electoral Areas Services Committee meeting.

207

Carried

The committee recessed at 9:55 am and reconvened at 10:12 am.

HORNBY ISLAND COMFORT STATION LOCAL SERVICE AREA, FUNCTION 688

M. Harrison, Manager of Parks, presented information regarding the proposed 2024-2028 financial plan for function 688, Hornby Island Comfort Station Local Service Area.

D. Arbour/R. Hardy: THAT the proposed 2024-2028 financial plan for function 688, Hornby Island Comfort Station Local Service Area, be approved.

207

Carried

HORNBY ISLAND COMMUNITY FACILITIES SERVICE, FUNCTION 670

D. Arbour/R. Hardy: THAT the information presented by Sheila Morissette, and Andrew Mark, Hornby Island Arts Council, regarding a request for support for operating funds for the new Arts Centre be received.

208

Carried

D. DeMarzo, General Manager of Community Services, presented information regarding the proposed 2024-2028 financial plan for the Hornby Island Community Facilities Service, function 670.

D. Arbour/R. Hardy: THAT the request of \$17,500 to support the operations of Hornby Island Arts Centre be approved and included within the 2024 2028 recommended financial plan.

AND FURTHER THAT, the proposed 2024 2028 financial plan for the function 670, Hornby Island Community Hall Service, be approved including option 2;

AND FINALLY THAT staff report back on the long term operational plan for the service, in due time.

207

Carried

DENMAN ISLAND ECONOMIC DEVELOPMENT SERVICE, FUNCTION 555 AND HORNBY ISLAND ECONOMIC DEVELOPMENT SERVICE, FUNCTION 556

D. DeMarzo, General Manager of Community Services, presented information regarding proposed 2024-2028 financial plan for function 555, Denman Island Economic Development Service and function 556, Hornby Island Economic Development Service.

D. Arbour/R. Hardy: THAT the proposed 2024-2028 financial plan for function 555, Denman Island Economic Development and function 556, Hornby Island Economic Development Service, be approved.

207 Carried

D. Arbour/R. Hardy: THAT staff be directed to enter into a new five year agreement with Hornby Island Community Economic Enhancement Corporation based on the proposed 2024-2028 budget.

207 Carried

ELECTORAL AREAS ARTS AND CULTURE GRANT SERVICE, FUNCTION 615

D. DeMarzo, General Manager of Community Services, presented information regarding the proposed 2024-2028 financial plan for function 615, Electoral Areas Arts and Culture Grant Service.

D. Arbour/R. Hardy: THAT the proposed 2024-2028 financial plan for function 615, Electoral Areas Arts and Culture Grant Service, be approved.

209 Carried

D. Arbour/R. Hardy: THAT staff be directed to revisit the service outcomes based on the results of the City of Courtenay Arts and Culture Program.

209 Carried

BAYNES SOUND COMMUNITY FACILITIES SUPPORT SERVICE, FUNCTION 672

D. DeMarzo, General Manager of Community Services, presented information regarding the proposed 2024-2028 financial plan for function 672, Baynes Sound Community Facilities Support Service.

D. Arbour/R. Hardy: THAT the proposed 2024-2028 financial plan for function 672, Baynes Sound Community Facilities Support Service, be approved.

207 Carried

The committee recessed at 11:19 am and reconvened at 11:29 am.

E. Grieve/R. Hardy: THAT the agenda be varied to bring forward the items under D.6 - Emergency Core Service.

208 Carried

EMERGENCY CORE SERVICE

D. DeMarzo, General Manager of Community Services, presented an overview of the emergency core service.

HORNBY ISLAND FIRE PROTECTION LOCAL SERVICE AREA, FUNCTION 220

B. Green, Regional Rural Fire Chief, presented information regarding the proposed 2024-2028 financial plan for function 220, Hornby Island Fire Protection Local Service Area.

D. Arbour/R. Hardy: THAT the proposed 2024-2028 financial plan for function 220, Hornby Island Fire Protection Local Service Area, be approved.

207

Carried

D. Arbour/R. Hardy: THAT the Chair write a letter to the Minister of Health and Josie Osborne, MLA, Mid-Island Pacific Rim, requesting capital funding for a new ambulance station on Hornby Island and interim support for capital items (cot and ambulance) needed for the provision of first responder services on the island.

Carried

FANNY BAY FIRE PROTECTION LOCAL SERVICE AREA, FUNCTION 225

B. Green, Regional Rural Fire Chief, presented information regarding the proposed 2024-2028 financial plan for function 225, Fanny Bay Fire Protection Local Service Area.

D. Arbour/R. Hardy: THAT the proposed 2024-2028 financial plan for function 225, Fanny Bay Fire Protection Local Service Area, be approved.

207

Carried

UNION BAY FIRE PROTECTION SERVICE, FUNCTION 226

B. Green, Regional Rural Fire Chief, presented information regarding the proposed 2024-2028 financial plan for function 226, Union Bay Fire Protection Service.

R. Hardy/D. Arbour: THAT the proposed 2024-2028 financial plan for function 226, Union Bay Fire Protection Service, be approved.

207

Carried

BATES/HUBAND ROAD FIRE PROTECTION LOCAL SERVICE AREA, FUNCTION 228

B. Green, Regional Rural Fire Chief, presented information regarding the proposed 2024-2028 financial plan for function 228, Bates/Huband Road Fire Protection Local Service Area.

R. Hardy/D. Arbour: THAT the proposed 2024-2028 financial plan for function 228, Bates/Huband Road Fire Protection Local Service Area, be approved.

207

Carried

GREATER MERVILLE FIRE PROTECTION SERVICE, FUNCTION 237

B. Green, Regional Rural Fire Chief, presented information regarding the proposed 2024-2028 financial plan for function 237, Greater Merville Fire Protection Service.

D. Arbour/R. Hardy: THAT the proposed 2024-2028 financial plan for function 237, Greater Merville Fire Protection Service, be approved.

207

Carried

MOUNT WASHINGTON RESORT COMMUNITY FIRE PROTECTION SERVICE, FUNCTION 240

B. Green, Regional Rural Fire Chief, presented information regarding the proposed 2024-2028 financial plan for function 240, Mount Washington Resort Community Fire Protection Service, function 240.

R. Hardy/D. Arbour: THAT the proposed 2024-2028 financial plan for function 240, Mount Washington Resort Community Fire Protection Service, be approved.

207

Carried

RURAL CUMBERLAND FIRE PROTECTION SERVICE, FUNCTION 210

B. Green, Regional Rural Fire Chief, presented information regarding the proposed 2024-2028 financial plan for function 210, Rural Cumberland Fire Protection Service.

R. Hardy/D. Arbour: THAT the proposed 2024-2028 financial plan for function 210, Rural Cumberland Fire Protection Service, be approved.

209

Carried

DENMAN ISLAND FIRE PROTECTION LOCAL SERVICE AREA, FUNCTION 215

B. Green, Regional Rural Fire Chief, presented information regarding the proposed 2024-2028 financial plan for function 215, Denman Island Fire Protection Local Service Area.

D. Arbour/R. Hardy: THAT the proposed 2024-2028 financial plan for function 215, Denman Island Fire Protection Local Service Area, be approved.

207

Carried

The committee recessed at 12:28 pm and reconvened at 1:05 pm.

DENMAN ISLAND COMMUNITY FACILITIES SERVICE, FUNCTION 675

D. DeMarzo, General Manager of Community Services, presented information regarding the proposed 2024-2028 financial plan for function 675, Denman Island Community Facilities Service.

D. Arbour/R. Hardy: THAT the proposed 2024 financial plan be amended to include an increase of \$15,000 to transfer to reserve and an increase of \$15,000 to tax requisitions. Future projections will also be adjusted to reflect an annual contribution to reserves of \$15,000.

Carried

D. Arbour/R. Hardy: THAT the proposed 2024 2028 financial plan for the function 675, Denman Island Community Facilities Service, be approved as presented and including the amendment.

207

Carried

PUNTLEDGE NORTH COMMUNITY FACILITIES SUPPORT SERVICE, FUNCTION 676

D. DeMarzo, General Manager of Community Services, presented information regarding the proposed 2024-2028 financial plan for function 676, Puntledge North Community Facilities Support Service.

R. Hardy/D. Arbour: THAT the proposed 2024 2028 financial plan for the function 676, Puntledge North Community Facilities Support Service, be approved with an additional \$15,000 to be contributed to reserves at recommended budget.

207

Carried

OTHER - FUNCTIONS 120-124, 151-155, 530-532, 560, 691-695, 710-750, AND 791

L. Wiwcharuk, Chief Financial Officer, provided information regarding the following services:

120-124 Grant in aids

151-155 Feasibility Study Services

530-532 House Numbering

560 Denman/Hornby High Speed Internet

691-695 Heritage Conservation

710-750 Streetlighting

791 Courtenay Flats Drainage

D. Arbour/R. Hardy: THAT the proposed 2024-2028 financial plans for functions 120-124 Grant in Aids, and 151-155, Feasibility Study Services, be approved.

208

Carried

D. Arbour/R. Hardy: THAT the proposed 2024-2028 financial plans for functions 530-532, House Numbering, and 691-695, Heritage Conservation, be approved.

209

Carried

D. Arbour/R. Hardy: THAT the proposed 2024-2028 financial plan for functions 560, Denman/Hornby High Speed Internet, 710-750, Streetlighting, and 791 Courtenay Flats Drainage Service, be approved.

207

Carried

RECREATION CORE SERVICE - 2024-2028 FINANCIAL PLAN

D. DeMarzo, General Manager of Community Services, provided an overview of the recreation service core service.

DENMAN ISLAND RECREATION SERVICE FUNCTION 605, HORNBY ISLAND RECREATION SERVICE FUNCTION 606, AND HORNBY-DENMAN RECREATION COMPLEXES CONTRIBUTION SERVICE FUNCTION 607

D. DeMarzo, General Manager of Community Services, presented information regarding proposed 2024-2028 financial plan for function 605, Denman Island Recreation Service, function 606, Hornby Island Recreation Service and function 607, Hornby-Denman Recreation Complexes Contribution Service.

D. Arbour/R. Hardy: THAT the proposed 2024-2028 financial plans for for function 605, Denman Island Recreation Service, function 606, Hornby Island Recreation Service and function 607, Hornby-Denman Recreation Complexes Contribution Service, be approved.

207 Carried

TERMINATION:

D. Arbour/R. Hardy: THAT the meeting terminate.

208 Carried

Time: 1:57 pm.

Confirmed by:

Edwin Grieve
Chair

Certified Correct:

Lisa Dennis
Manager of Legislative Services

Recorded By:

Antoinette Baldwin
Legislative Services Assistant

These minutes were received by the Comox Valley Regional District Board on the _____ day of _____, 20__.

